



Norwich and
Central Norfolk

Required skills and experience needed to be a Fundraising Volunteer	
Areas	What you will need to be able to do
Knowledge & Experience	<ul style="list-style-type: none"> • Have a passion for promoting mental health, wellness and recovery • Have a passion for reducing the stigma associated with mental health problems • Have an understanding of, and commitment to equal opportunities, diversity and people’s rights
Skills & Personal Attributes	<ul style="list-style-type: none"> • Ability to create connections with people and groups • Willingness to talk about mental health, recovery and encouraging others to do the same • Enjoy including people and creating opportunities for those who want to get involved • Enjoy being creative with ways of raising awareness and/or money for Mind • To work collaboratively with a wide range of people who may have differing opinions to your own • To use your own initiative • Great listening skills • Ability to contribute positively to development work • Ability and commitment to keeping information confidential where appropriate • To represent the organisation in a professional and proficient manner • To be reliable, punctual and flexible • To commit only to activities that feel manageable and positive to you • To let us know if the role is becoming too demanding and to look after yourself

Additional Requirements	<ul style="list-style-type: none"> • Ability to travel to local venues if required • Ability to use email and phone • Willingness to work evenings and weekends (not essential however much of our fundraising is at events that run at these times)
Training & Support Offered	
<ul style="list-style-type: none"> • .5 day 	<ul style="list-style-type: none"> • Orientation to Norwich Mind ethos and services • Professional boundaries awareness • Using experiences and stories to help others (optional and activity led) • 1:1 and group supervision with Fundraising Coordinator and the Volunteer & Work With Us team • How to share your experiences and stories (specific to certain elements)
Element Options – you can apply for 1, 2, 3 or 4 elements (or a combination)	
<p>Element 1:</p> <p>Engaging with the general public and attending existing events on behalf of Norwich & Central Norfolk Mind</p> <p>Element 2:</p> <p>Public speaking at a specific fundraising event</p>	<ul style="list-style-type: none"> • Attend public events representing Norwich Mind • Talking about what Norwich Mind does and how it could help • Encouraging people to link with Norwich Mind • To connect with local organisations to explore fundraising and partnership opportunities • Promote any fundraising events where appropriate • Supporting organisations that have nominated Norwich Mind as the charity of the year <ul style="list-style-type: none"> • Attend specific events organised by other organisations and fundraisers to raise awareness about Norwich Mind (full briefing and support prior to and during these events) • Where appropriate share experiences and insights regarding mental health and recovery

<p>Element 3:</p> <p>Creating your own fundraising event to support Norwich Mind</p>	<ul style="list-style-type: none">• Arrange and co-ordinate a specific fundraising event with the Fundraising Coordinator• Engage with the Fundraising Coordinator so we can maximise donation potential• Include other Mind fundraisers, volunteers and staff where appropriate• Examples of this have included fun runs, holding fetes, sponsored events and music gigs• Events must reflect the values of Norwich Mind
<p>Notes – Please bring this with you to your meeting with us</p>	